



Please refer to the following steps to verify your current job position(s) and salary. It is also important to verify your contact information is correct as we use this information for emergency contacts when required.

Questions related to your current job position(s) and salary can be sent to the HR Department. Technical questions regarding your Employee Portal access can be directed to EdTech (edtech@molineschools.org).

1. Sign into your [Employee Portal](#)
2. Click "Jobs & Benefits" on the left menu



3. Review your Job Title(s) and salary information for each position.

Moline-Coal Valley CUSD 40					
Employee: [REDACTED]			Today: 08/31/2021 Logout		
ID: [REDACTED] IEIN:: 974903					
TIME & ATTENDANCE	CONTRACT AMOUNT	PAID TO DATE HOURS/DAY	PAYMENTS RATE/UNITS	LENGTH POSITION CONTRACT	CONTRACT START END
PAYROLL					
REIMBURSEMENTS					
JOBs & BENEFITS					
Current Positions					
Total Compensation					
Benefits & Deductions					
PROFILE					
LOGOUT					
INFORMATION					

Job Title: Director of Technology
Salary Schedule: Teacher Computed 260 Days/Computed MA + 30/Step 20
[REDACTED] 4 out of 24 260.00 07/01/2021 07/15/2021
[REDACTED] 260.00 06/30/2022 06/30/2022

Job Title: Cell Phone Subsidy
Salary Schedule:
[REDACTED] 4 out of 24 07/01/2021 07/15/2021
[REDACTED] 06/30/2022 06/30/2022

4. To review and edit your contact information, click the “Profile” menu on the left and choose “AddPhone/Email” as well as “Emergency Contacts”.

Moline-Coal Valley CUSD 40					
Employee: Reid, Craig			Today: 08/31/2021 Logout		
ID: [REDACTED] IEIN:: 974903					
ADDRESS					
Street 1:	[REDACTED]				
Street 2:	[REDACTED]				
City:	[REDACTED]				
State:	Illinois				
ZIP:	[REDACTED]				
Country:	UNITED STATES OF AMERICA				
PHONE TYPE	NUMBER	EXT	EMAIL		
Work Phone	[REDACTED]	[REDACTED]	creid@molineschools.org		
Primary Cell	[REDACTED]	[REDACTED]	[REDACTED]		
Secondary Cell	[REDACTED]	[REDACTED]	[REDACTED]		
Home Phone	[REDACTED]	[REDACTED]	[REDACTED]		
DATES					
Last Physical Exam Date: [REDACTED]					
Save Clear Email					
INFORMATION					
Primary phone number will be used for emergency contact through Skylert					

5. Click “Save” to save any changes.